

Council Meeting  
AGENDA  
February 19, 2025

1. Calling of Meeting to Order
2. Land Acknowledgement
3. Adoption of Agenda February 19, 2025
4. Adoption of minutes of the Regular meeting of January 15, 2025
5. Business arising from minutes (action report)
6. Appointments
7. General Business:
  - (a) Correspondence (See Attached List)
  - (b) Permits see attached list
  - (c) Finances see attached list
  - (d) Bank Balance \$41,352.60
  - (e) Committee Reports
    - (a) Finances
    - (b) Building and Planning
    - (c) Beautification/Conservation
    - (d) Waste Management
    - (e) Policy Committee
    - (f) World Energy
    - (g) Sewage Treatment
    - (h) Fire Dept
    - (i) Parks and Rec
    - (j) Special Events
    - (k) HR Committee
    - (L) SWCJ Council
8. Exemptions
9. Unfinished Business
10. Round Table
11. Notice of Motion
12. Privileged
13. Next Council Meeting March 19, 2025
14. Adjournment

**Town of Stephenville Crossing  
PUBLIC COUNCIL MEETING  
January 15, 2025, 6:00 PM  
Council Chambers**

The regular meeting of the Stephenville Crossing Town Council was held on January 15, 2025

Members Present

Mayor Lisa Lucas

Deputy Mayor Cynthia Downey

Regrets

Councillors:

Sean King

Brian Downey

Sharon Bennett

Anna Brake-Blanchard

Brian Joy

Also, Present

Yvonne Young Clerk Manager

Carolyn Brake, Adm Assistant

Resident 1

Mayor Lisa Lucas called the meeting to order 6:02

Mayor Lucas welcomed the guest

Motion 001/25 B. Downey/Bennett

Be it resolved that the Agenda of January 15, 2025, be adopted as presented.

|                 |          |                |          |                   |          |
|-----------------|----------|----------------|----------|-------------------|----------|
| <b>In favor</b> | <b>6</b> | <b>Opposed</b> | <b>0</b> | <b>Abstaining</b> | <b>0</b> |
| <b>Carried</b>  |          |                |          |                   |          |

Motion 002/25 Brake-Blanchard /D.M. Downey

Be it resolved that the Minutes of regular meeting of November 27, 2024 be adopted as presented.

|                 |          |                |          |                   |          |
|-----------------|----------|----------------|----------|-------------------|----------|
| <b>In favor</b> | <b>6</b> | <b>Opposed</b> | <b>0</b> | <b>Abstaining</b> | <b>0</b> |
| <b>Carried</b>  |          |                |          |                   |          |

**Permits**

Motion 003/25 B. Downey/King

Be it resolved that the general repair permit number 9557 be adopted as presented.

|                 |          |                |          |                   |          |
|-----------------|----------|----------------|----------|-------------------|----------|
| <b>In favor</b> | <b>6</b> | <b>Opposed</b> | <b>0</b> | <b>Abstaining</b> | <b>0</b> |
| <b>Carried</b>  |          |                |          |                   |          |

Motion 004/25 Brake-Blanchard/B. Downey

Be it resolved that approval in principle be granted to Transportation and Infrastructure to move forward with the Court House, renovation on Seal Cove Road.

**In favor**      **6**      **Opposed**      **0**      **Abstaining**      **0**  
**Carried**

Motion 005/25 Bennett/ D.M. Downey

Be it resolved that the permit for a sawmill on Main Street be deferred until further clarification has been obtained.

**In favor**      **6**      **Opposed**      **0**      **Abstaining**  
**Carried**

Motion 006/25 D.M. Downey/Bennett

Be it resolved that the updated Rules of Procedures be adopted as presented.

**In favor**      **6**      **Opposed**      **0**      **Abstaining**      **0**  
**Carried**

Motion 007/24 D.M. Downey /King

Be it resolved that the Town of Stephenville Crossing will exchange land in the town boundaries with government planning for Crown Land needed for Stephenville Crossing.

**In favor**      **6**      **Opposed**      **0**      **Abstaining**  
**Carried**

Motion 008/25 King/Bennett

Be it resolved that Winter Carnival 2025 will occur February 20 – February 23,2025.

**In favor**      **6**      **Opposed**      **0**      **Abstaining**      **0**  
**Carried**

Motion 009/25 Bennett/ D.M. Downey

Be it resolved that Emergency Plan be accepted/adopted as presented.

**In favor**      **6**      **Opposed**      **0**      **Abstaining**      **0**  
**Carried**

**Finances**

Motion 010/25 D.M. Downey / Brake-Blanchard

Be it resolved that the following bills be paid **General Account** \$62,348.84. **Fire Dept** \$1,681.21, **Library** \$76.90, **Parks and Recreation** \$2,180.74

**In favor**      **6**      **Opposed**      **0**      **Abstaining**      **0**  
**Carried**

Motion 011/25 B. Downey/King

Be it resolved that a donation be made to SPCA in the amount of \$5,000.00 when funds become available.

**In favor**    6                    **Opposed**        0                    **Abstaining**        0  
**Carried**

Motion 012/25 Brake-Blanchard / Bennett

Be it resolved that a donation be made to the Rotary Festival in the Amount of \$100.00.

**In favor**        6                    **Opposed**        0                    **Abstaining**        0  
**Carried**

Motion 013/25 D.M Downey/ Brake-Blanchard

Be it resolved that invoice be paid by credit card, while the labor dispute with Canada Post and workers are ongoing.

**In favor**        6                    **Opposed**        0                    **Abstaining**        0  
**Carried**

Motion 014/25 Brake-Blanchard /Bennett

To be resolved that 3 cell phones are updated from Bell to TELUS Internet in the amount of \$141.46 per month.

**In favor**    6                    **Opposed**        0                    **Abstaining**        0  
**Carried**

Motion 015/25 Bennett/D.M. Downey

Be it resolved those expenditures per day for the Town Clerk/ Manager be in the amount of \$5,000.00.

**In favor**    6                    **Opposed**        0                    **Abstaining**        0  
**Carried**

Motion 016/25 D. M. Downey/Brake-Blanchard

Be it resolved that two councilors and Town Clerk/Manager attend FCM Conference in Ottawa May 28<sup>th</sup> – June 2<sup>nd</sup>, 2025.

**In favor**    5                    **Opposed**        1                    **Abstaining**        0  
**Carried**

**Councillor B. Downey feels there is no benefit to the town to attend this conference.**

Motion 017/25 Bennett/ D. M. Downey

Be it resolved that FCM membership fees be paid in the amount of \$678.24

**In favor**    6                    **Opposed**        0                    **Abstaining**        0  
**Carried**

Motion 018/25 D. M. Downey / Brake-Blanchard

Be it resolved that MNL membership fees (Council) be paid in the amount of \$2,640.40.

**In favor**    6                    **Opposed**        0                    **Abstaining**        0  
**Carried**

Motion 019/245 Brake-Blanchard /Bennett

Be it resolved that PMA(Office) membership fees be paid in the amount of \$425.40

In favor 6 Opposed 0 Abstaining 0

Carried

**Fire Dept**

Motion 020/245 Brake-Blanchard /Bennett

Be it resolved that a social for the fire dept be held for the amount in Food \$369.87 Wages: \$250.00.

In favor 6 Opposed 0 Abstaining 0

Carried

Motion 021/25 B. Downey /King

Be it resolved that no further business meeting be adjourned at 7:00 pm.

In favor 6 Opposed 0 Abstaining 0

Carried

Date February 19, 2025

Mayor

Clerk/Manager

Administrative Assistant